

A Conceptual Model for Compliant Management Systems

by

**Leigh Howard de la Motte,
B.Comp. (Hons.), Grad. Cert. Commercialisation**

A dissertation submitted in fulfilment
of the requirements of the Degree of

Doctor of Philosophy

University of Tasmania

November 2012

Declaration

I, Leigh de la Motte, declare that this dissertation contains no material which has been accepted for the award of any other degree or diploma in any tertiary institution. To my knowledge and belief, this dissertation contains no material previously published or written by another person except where due reference is made in the text of the dissertation.

This dissertation may be made available for loan and limited copying and communication in accordance with the Copyright Act 1968.

Signed,

Leigh de la Motte

Date:

Abstract

The dissertation specifies a Set of Concepts and a Conceptual Model for Compliant Management Systems (CMSs). The Set of Concepts is drawn from existing methodologies and the CMS Model, which is based on the Concepts, is evaluated against a compiled Set of Standard Requirements. The dissertation is analytical, conceptual and argumentative in nature.

The Model is designed to enable the future development of compliant, efficient and globally functional organisational Information Technology (IT) Systems. The *Three Central Requirements* of the Model – *Compliance* (essentially a Legal requirement), *Efficiency* (essentially a Business Management requirement) and *Global Functionality* (essentially an IT requirement) – necessitated a multi-disciplinary investigation in the Legal, Business Management and IT areas.

Compliance was the focus of the research as initial investigations showed no significant solutions existed that provided specific guidelines for the design of inherently compliant IT systems. As compliance relates to meeting regulatory requirements on a local or jurisdictional basis, whereas efficiency and global functionality favour global standards for IT systems (that enable system interoperability), the means for delivering “globally compliant” IT systems is problematic. The research therefore took the approach of “thinking globally and acting locally” by designing a Model appropriate for individual local organisations that can be used, in association with the development of appropriate regulation, as a template for globally compliant IT systems.

It was found that the issues of *Privacy*, *Consent*, and *Accountability* were at the core of compliance requirements and that Digital Service Contracts with systematic Authorisation mechanisms for contract parties (represented as IT System “Groups”) provided the means for assuring compliance. The Model proposes software based on *Service*, *Group* and *Service Contract* components – the Service Contract components fulfilling Legal requirements, the Service components fulfilling Business Management requirements and the Group components fulfilling IT requirements.

The Model description in the dissertation focuses on the IT System design. Technical (software design) issues are not explored in detail, making the dissertation readable to persons with minimal IT background. The aim was to draw together existing knowledge in the Legal, Business Management and IT disciplines and to explore relationships between the fields at a high level rather than to delve in detail into any of the three disciplines. The research spans many fields within the three research disciplines, including Contract Law, Privacy Law, Company Law, Legal Consent, Franchising Systems, Business Process Management, Service Oriented Architectures, Cloud Computing, Access Control, Authorisation, Operating Systems, Data Management and Object Oriented Programming.

Acknowledgements

The initial part of the research (about 75%) was supervised by the School of Computing and Information Systems. The remainder was supervised by the School of Law.

Special thanks go to my Supervisors – Jacky Hartnett, for her patience, time and advice on security and IT concepts, Prof Gino Dal Pont for his guidance in producing this dissertation and his advice on legal matters and Prof Young J. Choi for his oversight.

I would also like to thank all the health practitioners and administrators that have contributed ideas. Special thanks go to my wife, Heather, for her insights into hospital practices.

Christian McGee and Andrew Spilling were very helpful in assisting me with IT issues. My thanks also go to Daniel de la Motte for proof reading this document.

Finally, thank you to all my PhD colleagues, who have always made themselves available to assist when asked. Particular thanks go to Barry Pearn and Dean Steer for their help.

Table of Contents

Chapter 1

Introduction.....	1
1.1 Research Goals and Central Requirements	1
1.1.1 Limits of the Research.....	2
1.1.2 Ultimate Control and Compliance.....	3
1.2 The Research Disciplines	4
1.2.1 Disciplinary Dissertation Approaches.....	5
1.2.2 Use of Terminology.....	6
1.3 Background	7
1.3.1 Regulatory (Legal) Background.....	8
1.3.2 IT Background.....	9
1.3.3 Business Management Background	11
1.3.4 Existing Research Methodologies	12
1.4 CMS Definitions.....	15
1.4.1 Major CMS Terms.....	16
1.4.2 Definitions of Major CMS Terms	16
1.4.3 Organisational CMS Terms.....	18
1.4.4 Introducing the Seven General Concepts	19
1.5 Services	23
1.5.1 All-Encompassing Services.....	23
1.5.2 Standardized Service Parties	24
1.5.3 Standardized Service Processes.....	25
1.5.4 Commercial Service Aspects.....	26
1.5.5 Compliant Management System	27
1.5.6 Enabling Service Automation and Reuse.....	28
1.6 Groups	30
1.6.1 Groups used to Define and Manage Resources	30
1.6.2 Hierarchical Groups	32
1.6.3 Globally Addressable Groups	33

1.6.4	Group Templates	34
1.6.5	Group Types and Sub-Types	34
1.6.6	Groups Associated with Services	35
1.7	Service Contracts.....	35
1.7.1	Organisation Based Contracts	36
1.7.2	Single-Service Contracts	36
1.7.3	Sub-Service Contracts	37
1.7.4	Generic Service Contracts	37
1.7.5	Digitally Managed Contracts.....	38
1.7.6	Digital Service Contracts Enabling Compliance.....	39
1.8	Compliance Concepts.....	40
1.8.1	Privacy	40
1.8.2	Consent.....	41
1.8.3	Accountability	42
1.8.4	Authorisation	43
1.9	Dissertation Structure	47

Chapter 2

Methodology 49

2.1	Introduction	49
2.1.1	Initial Aim of the Research	49
2.1.2	Background	50
2.1.3	The Aim of Developing a Comprehensive and Practical Model..	50
2.1.4	A Research Voyage	51
2.2	Research Methodology	51
2.2.1	Examining Research Fields	53
2.2.2	Extracting Design Requirements	54
2.2.3	Finding Model Concepts	54
2.2.4	Developing the Model	55
2.2.5	The Validation Approach	56
2.3	Linking the General Concepts	58
2.3.1	Using Groups to Manage Authorisation and Consent.....	59
2.3.2	From Authorisation and Consent to Privacy	59

2.3.3	Linking Accountability and Privacy.....	60
2.3.4	Using Services to Manage Business Processes	60
2.3.5	Unifying the General Concepts with Service Contracts.....	61
2.4	Research Philosophy	61
2.4.1	Use Inductive Reasoning.....	61
2.4.2	Develop a Simple General Purpose Solution	62
2.4.3	Use Best Practice from Existing Solutions.....	63
2.4.4	Achieve Efficiency through Standardization	64
2.4.5	Incorporate Change Management	64
2.4.6	Adopt User-friendly Components	65
2.4.7	Automate Administration	66
2.5	Conclusion.....	67

Chapter 3

3.1	Introduction	68
3.2	Computer Security.....	69
3.2.1	Information Security Issues	69
3.2.2	Data Security Qualities.....	70
3.2.3	Information Ownership and Control	70
3.2.4	Authentication and Authorisation	72
3.2.5	Access Control Basics	73
3.2.6	The Principle of Least Privilege	74
3.2.7	Granularity.....	75
3.2.8	Computer Security Conclusion	75
3.3	Role-Based Access Control.....	75
3.3.1	Group Concept	77
3.3.2	Context Concept	78
3.3.3	Multiple Contexts	79
3.3.4	Constraint Concept	80
3.3.5	RBAC Conclusion	81
3.4	Set Theory	82
3.4.1	Set Based Access	82

3.5	Clark-Wilson Model.....	83
3.5.1	Well Formed Transactions	83
3.5.2	The Clark-Wilson Model.....	84
3.6	Health Informatics	86
3.6.1	Cooperative Practices	86
3.6.2	Multiple Authorisations.....	87
3.6.3	Guaranteed Access	87
3.7	Professional Access Control.....	88
3.7.1	Professional Management	88
3.7.2	Service Teams	89
3.7.3	Restricted Access	89
3.7.4	Authorisation Timing	90
3.7.5	Authorisation Ordering.....	92
3.8	Purpose Based Access Control.....	92
3.8.1	Purpose Concept.....	92
3.9	Service Oriented Architecture	93
3.10	Cloud Computing	95
3.10.1	Inter-Domain Access	95
3.10.2	Inter-Domain Roles	96
3.10.3	Inter-Domain Rule Processing	97
3.11	Generic Programming	98
3.11.1	The Generic Nature of Services and Groups.....	98
3.11.2	User Perceptions of Service and Group Concepts.....	99
3.11.3	Generic Services and Groups	100
3.12	Business Process Management.....	101
3.12.1	Workflow Processes	101
3.12.2	Organisational Systems	102
3.12.3	Business Constraints and Workflow Management	103
3.12.4	Task Based Authorisation	104
3.12.5	Task Based Access	104
3.12.6	Standard Business Processes	105
3.13	Legal Compliance.....	106
3.13.1	Organisational Compliance	106

3.13.2 Privacy Requirements.....	107
3.13.3 Client Consent	108
3.13.4 Legal Accountability	109
3.13.5 Service Contracts.....	111
3.14 Design Requirements Table	113
3.15 Conclusion.....	115

Chapter 4

Model Concepts116

4.1 Introduction	116
4.2 Model Concepts Relationship Diagram	116
4.3 Services	118
4.3.1 C#1: Global Services.....	118
4.3.2 C#2: Service Based Organisation.....	119
4.3.3 C#3: Serviceflow Dependencies	119
4.3.4 C#4: Service Cells	120
4.3.5 C#5: Client-Services.....	121
4.3.6 C#6: Service Profiles.....	121
4.3.7 C#7: Service Based Information	122
4.3.8 C#8: Client-Service Management	122
4.3.9 C#9: Service Based Security	122
4.4 Groups	123
4.4.1 C#10: Service Teams.....	123
4.4.2 C#11: Contextual Groups.....	124
4.4.3 C#12: Group Based Organisation.....	125
4.4.4 C#13: Group Based Access	126
4.4.5 C#14: Global Groups.....	127
4.4.6 C#15: Global Group Addressing	128
4.4.7 C#16: Group Based Services.....	128
4.4.8 C#17: Group Based Information Storage	129
4.4.9 C#18: Set Based Groups.....	130
4.4.10 C#19: Partial Permissions	131
4.4.11 C#20: Group Based Management	132

4.5	Service Contracts.....	133
4.5.1	C#21: Compulsory Compliance	133
4.5.2	C#22: Compliant System.....	133
4.5.3	C#23: Worker-Service Contracts	134
4.5.4	C#24: Client-Service Contracts.....	135
4.5.5	C#25: Contract Based Services	135
4.5.6	C#26: Validation by Authorisation	136
4.6	Privacy.....	137
4.6.1	C#27: The “5 Ws” of Access Control	137
4.6.2	C#28: Service Based Purpose.....	137
4.6.3	C#29: Service Based Access Principle.....	138
4.6.4	C#30: Service Based Privacy	138
4.6.5	C#31: Access by Authorisation	139
4.7	Consent.....	140
4.7.1	C#32: Consent Type Specification.....	140
4.7.2	C#33: Service Based Consent	141
4.7.3	C#34: Bundled Client Consent.....	141
4.7.4	C#35: Implied Permissions	141
4.7.5	C#36: Consent by Authorisation	142
4.7.6	C#37: Service Based Information Provision	142
4.8	Accountability	143
4.8.1	C#38: Service Based Accountability.....	143
4.8.2	C#39: Client-Service Accounting	144
4.8.3	C#40: Required Auditing	144
4.8.4	C#41: Client-Service Records	144
4.8.5	C#42: Service Based Auditing	145
4.9	Authorisation	145
4.9.1	C#43: Mandatory Authorisation.....	145
4.9.2	C#44: Authorisation Type Specification.....	146
4.9.3	C#45: Managerial Authorisation	146
4.9.4	C#46: Client-Service Allocation	147
4.9.5	C#47: Worker Acceptance	148
4.9.6	C#48: Worker Authorisation	148

4.9.7	C#49: Client Authorisation	150
4.9.8	C#50: Service Based Authorisation	151
4.9.9	C#51: Sub-Service Authorisation.....	151
4.9.10	C#52: Authorisation Management	152
4.10	Model Concepts Table.....	152
4.11	Conclusion.....	154

Chapter 5

Model Description.....155

5.1	Introduction	155
5.2	Incorporating Model Concepts	155
5.2.1	Foundational Model Concepts.....	156
5.2.2	Model Design Concepts	157
5.3	Model Components	158
5.3.1	Component Relationships.....	158
5.3.2	Organisation Composition.....	159
5.3.3	Component Origin	160
5.3.4	Component Instances	162
5.4	The Compliant Management System	163
5.4.1	CMS Programs and Data	165
5.4.2	Global Data Storage	169
5.4.3	A Global Access System example.....	170
5.4.4	Managing Components.....	172
5.5	Service Management	173
5.5.1	The Service Management Process.....	175
5.5.2	High Level Service Management	176
5.5.3	Management of Personal Work.....	177
5.6	Group Management	178
5.6.1	Group Management Services	179
5.7	Contract Management	180
5.7.1	Service Authorisations	181
5.7.2	Contract Management Services	182
5.8	Client-Service Example.....	183

5.9	Table of Model Concept Mechanisms.....	186
5.10	Conclusion.....	189

Chapter 6

Analytical Evaluation 190

6.1	Introduction	190
6.1.1	The Standard Requirement Set.....	190
6.1.2	Model Evaluation	190
6.2	Purpose Related Standards	192
6.2.1	SR#1: Purpose & Correctness	192
6.2.2	SR#2: Need to Know Access	192
6.2.3	SR#3: Intellectual Property	193
6.3	Service/Task Related Standards	193
6.3.1	SR#4: Critical Protection.....	193
6.3.2	SR#5: Security Integration	193
6.3.3	SR#6: Service Based Access	194
6.4	Consent Practice Standards	194
6.4.1	SR#7: Data Collection.....	194
6.4.2	SR#8: Consent for Purpose	195
6.4.3	SR#9: Consent Judgment	195
6.4.4	SR#10: Consent Collection	196
6.5	Client Rights Standards	196
6.5.1	SR#11: Client Access.....	196
6.5.2	SR#12: Accessor Information	197
6.5.3	SR#13: Disclosure Account	197
6.5.4	SR#14: Restriction	197
6.5.5	SR#15: Complaint & Appeal	198
6.5.6	SR#16: Information Provision Process	198
6.6	Organisation Rights Standards	199
6.6.1	SR#17: Directory Data	199
6.6.2	SR#18: De-Identified Data	199
6.6.3	SR#19: Restriction Refusal	200
6.6.4	SR#20: Access Refusal	200

6.7	Access Rules Standards	200
6.7.1	SR#21: Sensitive Information	200
6.7.2	SR#22: Relevant Disclosures	201
6.7.3	SR#23: Basic Disclosures	201
6.7.4	SR#24: Emergency Access	202
6.7.5	SR#25: Event Based Disclosure.....	202
6.7.6	SR#26: Victim Disclosure.....	202
6.7.7	SR#27: Regulated Disclosure.....	203
6.8	Authorisation Standards	204
6.8.1	SR#28: Authorisation.....	204
6.8.2	SR#29: Role Based.....	204
6.8.3	SR#30: Validation	205
6.8.4	SR#31: Written Authorisation.....	205
6.8.5	SR#32: Information Flow.....	206
6.8.6	SR#33: Transaction	206
6.8.7	SR#34: Inter-Domain Authorisation	207
6.9	Compliance Practices Standards	207
6.9.1	SR#35: Openness & Accountability.....	207
6.9.2	SR#36: Compliance.....	208
6.9.3	SR#37: Risk Management.....	208
6.9.4	SR#38: Security Responsibility.....	209
6.9.5	SR#39: Skills & Qualifications	209
6.9.6	SR#40: User Account.....	210
6.9.7	SR#41: Privacy Personnel	210
6.9.8	SR#42: Data Correction	210
6.10	Information Provision Standards	211
6.10.1	SR#43: Information Provision.....	211
6.10.2	SR#44: Disclosure Account Data.....	211
6.10.3	SR#45: Staff Reminder	212
6.11	Monitoring/Auditing/Reporting Standards.....	212
6.11.1	SR#46: Activity Monitoring.....	212
6.11.2	SR#47: Security Auditing	213
6.11.3	SR#48: Management Auditing	213

6.11.4 SR#49: Incident Management	213
6.11.5 SR#50: Required Documentation.....	214
6.12 Model Rating Table.....	214
6.13 Conclusion.....	216

Chapter 7

Results and Discussion 218

7.1 Introduction	218
7.1.1 Incorporating the Old and the New	219
7.1.2 Tradition and Future Possibilities.....	220
7.1.3 Towards Automated Business Management	221
7.1.4 Results and Discussion Topics	222
7.2 Contributions of the Research	222
7.2.1 Model Concept Set and New Concepts	222
7.2.2 The Model	230
7.2.3 The Standard Requirements	231
7.3 Analysis of the Model	231
7.3.1 Model Validation.....	231
7.3.2 Comparison with Current Methodologies	232
7.3.3 Limitations of the Model	239
7.4 Application of the Model	241
7.4.1 Regulatory Compliance	241
7.4.2 Business Efficiency	250
7.4.3 Global Functionality.....	255
7.5 Future Work	259
7.5.1 Compliant Management System	259
7.5.2 Service Based Regulation.....	260
7.5.3 Privacy of Personal Records.....	260
7.5.4 Business Web	260
7.5.5 Web of Identities	260
7.5.6 Supply Chain Management	261
7.5.7 Component Repositories	261
7.6 Conclusion.....	262

References	264
Glossary	268